

Reference: Invitation for Proposals – Responses to requests of additional information/clarifications /29 October 2018

In accordance with Section II of the Invitation for proposal provisions - the deadline for requests of additional information/clarifications submission was: 22 October 2018. Below is the summary of requests of additional information/clarifications and responses

Keys: Q = Question

A = Answer

1. Q: Does UNFPA require the services of research organization in response to the call for proposal?
A: The focus is on implementing partners and research forms part of key activities to support programme implementation.
2. Q: Is there a possibility for partners to apply as a consortium?
A: This is permitted, provided that the lead agency is clearly identified and meets criteria.
3. Q: Can applicants choose output in the CPD to respond to?
A: Applicants can choose output/s they would like to respond to, based on their comparative advantages and area of expertise.
4. Q: Who covers the costs of administration and human resource for program implementation?
A: These costs are covered by the applicant. UNFPA only makes provision for support costs based on the activities in the work plan in line with corporate implementing partners' guidelines.
5. Q: Is there ceiling amount for the proposal?
A: There is no provision for ceiling amount. Estimated budget for the duration of the country programme is provided in the document. Applicants must show that UNFPA funds will be used as catalytic funds to supplement (rather than replace) those of the organization.
6. Q: Which districts/constituencies or schools will the programs be implemented?
A: Information on districts is pending finalization of area based programming.
7. Q: Will UNFPA continue with online platforms for gender based violence prevention and response and the 'Tune Me' platform for youth sexual and reproductive health?
A: These are innovations that were developed and launched during the 5th CPD and are pending implementation.
8. Q: What is the defined minimum package for health interventions?
A: All packages of interventions will be guided by the lead sector and in this case by the Ministry of Health and Social Services.

9. Q: Do indicators that make reference to public health facilities refer to all health facilities or specific districts

A: These indicators refer to all public health facilities.

10. Q: Which definition/terms will the programme use for terms such as marginalized?

A: These are applicable in the context of the lead sector guidance and in line with international standards.

11. Q: Are there training materials available to train health care worker on family planning?

A: Yes, in the context of the national guidelines.

12. Q: Has UNFPA established minimum requirement for contribution by the NGO?

A: UNFPA supports direct programme costs of an implementing partner that can be unequivocally attributed to a specific activity implemented by an implementing partner as it appears in the work plan. Applicants must show that UNFPA funds will be used as catalytic funds to supplement (rather than replace) those of the organization.

13. Q: What kind of additional documentation is required for selection?

A: Applicants can submit any additional documents that they deemed necessary to support their submission.

14. Q: Are the recommendation letters from references also required?

A: No, applicants should submit a list of reference as per relevant information required.

15. Q: Is there page limit for each section?

A: There is no set page limit.

16. Q: Is there any established guidance for collaboration with existing programme in proposed regions?

A: Applicants can propose areas of possible partnership with existing programmes.

17. Q: How many implementing partner agreements are expected to be established from this call?

A: This depends on the submissions and evaluations from the call for proposals.

18. Q: With regard to the management and staffing for the programs, are there key personnel that UNFPA is recommending?

A: Applicant should be a full fledged accredited organization and staffing should span across relevant disciplines (e.g. finance/M&E and program etc.).