



TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT

TERMS OF REFERENCE (to be completed by Hiring Office)	
Hiring Office:	UNFPA Namibia Country Office
Purpose of consultancy:	<p>Individual National Consultant: AADPD@10 National Technical Consultant, Namibia.</p> <p><i>Purpose: Assess the progress toward the implementation of the 10 years anniversary of AADPD following the national guideline in collaboration with UNFPA, UNECA, AUC and ensure consultation of key selected national stakeholders.</i></p> <p>Background</p> <p>The ICPD@30 review, culminating in April 2024 at the 57th Session of Commission on Population and Development, is being undertaken in all the regions. In Africa, it is aligned with the 10 year review of the implementation of the Addis Ababa Declaration on Population and Development (AADPD), a framework that localizes the ICPD Programme of Action for the continent. The ICPD@30 review will therefore be closely linked to the 10 years review of the AADPD implementation, hence it is referred to as ICPD@30/AADPD@10 review process.</p> <p>The Addis Ababa Declaration on Population and Development (AADPD) was adopted by African Ministers at the Africa Regional Conference on Population and Development held in Addis Ababa from October 3-4, 2013, and endorsed by African Heads of State at the African Union Executive Council in 2014. This declaration provides region-specific guidance on population and development in Africa, and guidelines for the full implementation of the International Conference on Population and Development (ICPD) beyond 2014 in Africa.</p> <p>The declaration comprises a total of 88 priority measures (commitments) grouped under six pillars: Dignity and Equality; Health; Place and Mobility; Governance; Data and Statistics; Partnership and International Cooperation. The year 2023 marks the 10 years since the adoption of the AADPD and a continental and series of national review will take place with technical support of UNFPA, AUC and UNECA in collaboration with national stakeholders in member states. The Review aims to assess and report on progress on implementation of the commitments contained in the Declaration, with a view towards highlighting the gains, gaps, best practices and challenges as depicted by the data and evidence from a policy perspective. This review is intended to highlight evidence-based recommendations that can (i) accelerate progress on implementation at the national and continental level (ii) assist African countries</p>

	<p>towards actualizing the vision of the AADPD and (iii) pave the way to harness a demographic dividend, advance human rights and ultimately attain sustainable development, in line with Agendas 2030 and 2063.</p> <p>The AADPD Operational Guide for Monitoring and Evaluation (AADPD OG) was adopted during the second meeting of the Specialized Technical Committee on Health, Population and Drug Control (STC-HPDC-2) held in Addis Ababa (Ethiopia), March 23-24, 2017. The Operational guide informed and was used for the 5 year review of AADPD follows the dual approach of “micro-monitoring” (i.e. tracking the implementation of individual commitments) and “macro-evaluation” (i.e. assessment of progress on policies).</p> <p>For the ADDPD@10 the Operational Guide and national monitoring guideline outline the modus operandi. The review processes will also be inspired by (i) guidance notes from the UNFPA ICPD30 Secretariat, (ii) the Africa Common position on Population and Development (June 2022) and and (iii) impact of mega trends.</p> <p>The review process led by AUC and will receive operational support by UNFPA, UNECA and a designated CSO lead to be confirmed.</p> <p>In particular, UNFPA and UNECA will provide monitoring tools and support member states to prepare National Reports, with oversight from the AUC. UNECA supported by UNFPA will be responsible for consolidating the regional report – African Continent AADPD@10 Review Report and following transmission by AUC, UNECA will be tasked with submission to the global level.</p> <p>To this end, the UNFPA country office-with support from the regional office-is in the process of recruiting a national expert to support the conduct of the review at the national level.</p>
<p>Scope of work:</p> <p><i>(Description of services, activities, or outputs)</i></p>	<p>The expected outcome of the consultancy will include:</p> <ol style="list-style-type: none"> 1. Lead and facilitate the activities for the preparation of the national report in accordance with the national reporting guideline. Conduct desk research on relevant policies, programs and strategies and compile data in order to conduct the micro and macro assessment as per national guidance document: <ol style="list-style-type: none"> (a) inform the micro-monitoring of pertaining to the micro-monitoring of Country commitments based on the Operational Guide for Implementing and Monitoring of the AADPD beyond 2014; (b) inform the macro-evaluation of the AADPD. 2. Support national counterparts and/or established platforms to (a) draft the national

	<p>review report based on the suggested national report structure and content proposed in the national AADPD10 Review Report Guidelines (b) incorporate views and information coming from various sources (notably diverse civil society organizations, including feminist organizations, women-led organizations, youth groups, human rights defenders, associations of people with disability, academia, private sectors, and UN Agencies etc.) including those left behind and/or running the risk of being left behind , and (c) complementing the collected data</p> <ol style="list-style-type: none"> 3. Facilitate national consultations and dialogue processes on key national review reports findings, in the form and manner which will be decided by national counterparts and the respective technical assistance partners (UNFPA, ECA, and others) 4. Assist in the national validation of key national review findings, present the initial findings and incorporate relevant feedback prior to the finalization of the report
Duration and working schedule:	The Consultant will work from June to July 2023 for a total of 30 working days
Place where services are to be delivered:	The Consultant will be based in Windhoek and may be required to conduct field visits as requested by the necessity of data collection, national consultation/dialogue as well as the validation process.
Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.):	<ul style="list-style-type: none"> • Inception report by (23 June 2023) (30% payment) • Collection information plan (30% payment) • Final report of the consultancy by (31 July 2023) (electronic) (40% payment) <p>Payment schedule as per deliverables.</p>
Monitoring and progress control, including reporting requirements, periodicity format and deadline:	<ul style="list-style-type: none"> • The Consultant will submit deliverables for each activity as contributions to the development of the final review report. • Regular check-in will be conducted by the National Planning Commission and UNFPA.
Supervisory arrangements:	The Consultant will be under the direct supervision of the Population and Development Programme Analyst but within the overall guidance of the National Planning Commission with support from UNFPA Representative in Namibia.

Expected travel:	Nationwide travels may be required.
Required expertise, qualifications and competencies, including language requirements:	<p>Education:</p> <p>An advanced degree or equivalent level in one of the following fields: Demography, social sciences, political science, Social Policy, Public health, Humanitarian, Law, or other related relevant expertise;</p> <p>Knowledge and Experience:</p> <ul style="list-style-type: none"> • Experience of working on the AADPD/ICPD review process and with AUC or other international/regional bodies • Experience working with a multidisciplinary team of experts and experience working with national governments, the UN and the African Union is an added advantage; • Languages: Fluency in written and oral English is required. <p>Languages:</p> <p>Fluency in oral and written English is required</p> <p>Required Competencies:</p> <p>1. Values:</p> <ul style="list-style-type: none"> • Exemplifying integrity • Demonstrating commitment to UNFPA and the UN system • Embracing diversity in all its forms • Embracing change <p>2. Core Competencies:</p> <ul style="list-style-type: none"> • Achieving results • Being accountable • Developing and applying Professional Expertise/Business Acumen • Thinking analytically and Strategically • Working in Teams/Managing Ourselves and our Relationships • Communication skills especially for transfer of knowledge. <p>3. Functional Skill Set:</p> <ul style="list-style-type: none"> • Managing diverse groups • Report writing and quantitative data analytical skills

	<ul style="list-style-type: none"> • Leadership skills • Conceptual innovation in the provision of technical expertise, • Leveraging the resources of national governments and partners/Building strategic alliances and partnerships • Job knowledge/Technical expertise.
<p>Inputs / services to be provided by UNFPA or implementing partner (e.g support services, office space, equipment), if applicable:</p>	<p>The Consultant will be working at the UNFPA Country Office.</p>
<p>Other relevant information or special conditions, if any:</p>	<p>Persons with disability are strongly encouraged to apply.</p>